Need help with your IT skills?

Are you looking for help with your IT Skills, getting online, creating an Email account, job searching, writing a CV and cover letter?

Speak to us or your Work Coach if you need help with any of the following:
- IT skills – from basic help, to getting a qualification to show your abilities
- Using google docs or Office 365 and going online safely
- Gaining an IT qualification
- Using, or setting up your Universal Credit Account and Journal
- Create or update your CV and have the ability to update it online
- Build your confidence in searching and applying for jobs
- Preparing for Interviews
- Being Job Ready

We run our courses regularly throughout the year in Bristol. To book your place please speak to a work coach in the Jobcentre,
email: backtoworkbristol@weston.ac.uk
or call 01934 411147

Find out more
backtoworkbristol@weston.ac.uk
01934 411 147